

# Farm Credit System Insurance Corporation

1501 Farm Credit Drive  
McLean VA 22102-5090



## VACANCY ANNOUNCEMENT

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**Position:** Financial Analyst

**Grade:** VH-1160-35

**Announcement Number:** 007-001

**Area of Consideration:**

Current or former Federal employees  
with reinstatement eligibility

**Promotion Potential:** VH-38

**Salary Range:**

VH-35 \$43,827-\$65,741\* (GS-9)

VH-37 \$57,368-\$86,052\* (GS-11)

VH-38 \$65,632-\$98,448\* (GS-12)

\*These figures do not include the locality pay rate portion of pay

**Part-time:** No

**Temporary:** No

**Location of Position:** Office of Chief Operating Officer

**Duty Station:** McLean, Virginia

**\*\*Locality Pay Rate:** 15.3%

\*\* Locality pay rate means an employee's scheduled annual rate of pay increased by the percentage determined by the labor market for the official duty station.

**Issue Date:** 08/03/2007

**Closing Date:** 08/24/07

**Number of Positions:** 1

**Supervisor/Manager:** No

**Relocation Expenses Paid:** No

**Travel Required:** Occasional

**Financial Statement Required:** No

**Position Sensitivity:** Nonsensitive

**Preappointment Investigation Required:** No

**Current Performance Appraisal Required:** Yes (If available)

Veterans who are preference eligible or who have been separated from the Armed Forces under honorable conditions after 3 or more years of continuous active service may apply.

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**NOTICE:** It is the policy of the Farm Credit System Insurance Corporation (FCSIC or Corporation) to give selection priority to well-qualified displaced Federal employee applicants within the commuting area. An eligible displaced employee for this purpose is an employee who has received a specific RIF separation notice. Eligibility continues for 1 year from the date of Reduction in Force (RIF) separation. "Well-qualified" means any applicant whose experiential/educational background meets the basic eligibility and specialized experience requirements and merits a superior quality level rating under a crediting plan for the essential knowledge, skills and abilities (KSA) requirements of this position.

A copy of the RIF notice and/or the SF-50 for RIF separation should be submitted with the application as proof of eligibility.

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**Duties:** The Farm Credit System Insurance Corporation is an independent U.S. Government controlled corporation. The Corporation's primary purpose is to ensure the timely payment of principal and interest on insured notes, bonds, and other obligations issued on behalf of the Farm Credit System (FCS), a nationwide system of agricultural credit cooperatives created to provide dependable credit for American agriculture. The Corporation protects investors in insured obligations and taxpayers through administration of the Insurance Fund, exercising authorities to minimize loss to the Fund and thus helping to ensure the future of a permanent system for delivery of credit to agricultural borrowers.

Under the direction and guidance of senior analysts and management, the incumbent of this position performs a broad range of duties that support the Corporation's Insurance Fund and Risk Management programs. Duties include assisting and participating in: (1) analyzing Insurance Fund investment

alternatives, formulating investment recommendations and making presentations to FCSIC's Investment Committee, maintaining various analytical tools and models used to track investment performance and performing attribution analysis; (2) preparing the Corporation's periodic review of insurance premium rates; (3) analyzing the Corporation's budgetary expenses and projections; (4) preparing government financial reports;

(5) preparing and monitoring the Corporation's Strategic and Annual plans; (6) conducting analyses of the financial condition and performance of Farm Credit System (FCS) institutions; (7) analyzing trends and projections of growth in System debt relative to the Insurance Fund's secure base amount; (8) conducting ad-hoc studies and analyses of issues important to management; (9) serving on workgroups that develop regulations or evaluate FCS applications for mergers, new activities or financial products that could impact FCSIC; (10) developing and maintaining analytical tools and models for the evaluation of the current and future condition and performance of FCS institutions; (11) participating in examinations and special examinations of FCS institutions; and (12) performing other related duties as assigned.

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**Qualifications:** Applicants must have general and specialized experience and essential KSAs described below. This requirement is in accordance with the Qualifications Standards Handbook for General Schedule Positions, available for review in any Federal Government personnel office, which specifies when and how education may be substituted for experience. In addition, applicants for promotion must meet the Office of Personnel Management's time-in-grade requirement within 30 calendar days after referral to the selecting official.

**Specialized Experience:** One year of experience equivalent to the next lower grade (GS-7 equivalent) which has equipped the applicant with a knowledge of accounting and/or finance theories, principles and concepts; or two full years of graduate level education or a master's or equivalent graduate degree in business administration (emphasis in accounting), finance, accounting, economics or a directly related subject; or a combination of experience and education as noted above that in total meets the specialized experience requirement.

**Evaluation Criteria:** Applicants who meet the minimum qualification requirements described above will be further evaluated on the following job-related factors to determine the best qualified. To ensure proper consideration, applicants must attach a supplemental sheet showing positive evidence of the criteria.

**Essential KSAs:** Applicants must meet all essential KSAs to receive further consideration for this position.

1. Knowledge of accounting and finance theories, investment principles, operations and practices.
2. Ability to perform financial analyses by synthesizing and integrating information from multiple sources, employing appropriate measurement techniques and interpreting results.
3. Working knowledge and skill with automated financial spreadsheets and databases such as Excel, Access, or Oracle.
4. Ability to communicate orally and in writing in order to present information to a wide variety of audiences in a clear and logical fashion.

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**To Apply:** Applicants MUST submit ALL of the following to receive consideration for this vacancy announcement (incomplete applications WILL NOT be accepted):

- Application may be made using Optional Application for Federal Employment (OF-612) or any other application (e.g., SF-171) or document you choose, provided that you submit all information required in the flyer, "Applying for a Federal Job (OF-510)." Also submit a completed OF-306, "Declaration for Federal Employment," which is used to determine suitability for Federal employment.

- Applicant Certification: Your application must include the following statement: "I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on this application may be grounds for not hiring me or for firing me after I begin work and may be punishable by fine or imprisonment. I understand that any information I give may be investigated." This certification must have an original signature and date in ink.
- Veterans should submit a copy of all DD-214s and, if applicable, an SF-15 with a current letter from the Veterans Administration, dated within 1 year, verifying disability (required if claiming veteran's preference for disability).

**Applicants should submit the following information:**

- List three references who are not related to you (and are not current or past supervisors) who know your qualifications and fitness for the job for which you are applying. At least one should know you on a personal basis. Provide name, current address, and telephone number;
- Applicant Background Survey is voluntary and will be detached from your application package upon receipt.

**Failure to provide the following information may result in a lower rating in the evaluation process:**

- Most Recent Performance Appraisal, and
- Narrative Statement relating specific experience to the knowledge, skills, and abilities as listed in the vacancy announcement.

Forms can be obtained by contacting the Office of Management Services, 703-883-4333 (voice), 703-883-4200 (TDD, telecommunications device for the deaf).

**Send application to:**

Office of Management Services  
Farm Credit Administration  
1501 Farm Credit Drive  
McLean, VA 22102-5090  
Attention: Personnel and Purchasing  
Announcement No. 007-001

**Policy for Receipt of Applications:** On announcements with a fixed closing date, applications must be received by the closing date of the announcement or postmarked by the closing date and received within 2 working days. Applications submitted in U.S. Government prepaid postage envelopes will not be accepted or returned.

FCSIC provides reasonable accommodations to applicants and employees with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please call 703-883-4333 (voice) or 703-883-4200 (TDD, telecommunications device for the deaf). The decision on granting reasonable accommodation will be on a case-by-case basis.

FCSIC supports the policy of restricting smoking in all Federal facilities. Smoking is permitted only in designated smoking areas.

**For further information, call:** 703-883-4333 (voice), 703-883-4200 (TDD, telecommunications device for the deaf).

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**FCSIC IS AN EQUAL OPPORTUNITY EMPLOYER**